

Attachment 3

Tire Contract IWM-C7065  
Engineering and Environmental Services  
REFERENCE CHECK RECORD

NAME OF FIRM \_\_\_\_\_

NAME OF CALLER \_\_\_\_\_ DATE(S) CALLED \_\_\_\_\_

Typical comments to record:

- Validity of the Reference (e. g. phone number correct, job title accurate, not part of bidder's firm)
- For projects listed to support experience, reference's statement of bidder's role in the project
- Response to questions regarding quality and timeliness of work and reliability of bidder
- Overall positive or negative response to the bidder

Project References demonstrating experience in last 5 years Section VIII-D:

Note to caller: It is not necessary to call all contacts listed for each project if one contact can verify the experience listed and satisfactory completion of work.

1. Project \_\_\_\_\_ Type of experience \_\_\_\_\_  
Name of Contact \_\_\_\_\_ Client \_\_\_ Engineer \_\_\_ Regulatory Agency \_\_\_ (Check one)  
Telephone No. \_\_\_\_\_  
Comments \_\_\_\_\_
2. Project \_\_\_\_\_ Type of experience \_\_\_\_\_  
Name of Contact \_\_\_\_\_ Client \_\_\_ Engineer \_\_\_ Regulatory Agency \_\_\_ (Check one)  
Telephone No. \_\_\_\_\_  
Comments \_\_\_\_\_
3. Project \_\_\_\_\_ Type of experience \_\_\_\_\_  
Name of Contact \_\_\_\_\_ Client \_\_\_ Engineer \_\_\_ Regulatory Agency \_\_\_ (Check one)  
Telephone No. \_\_\_\_\_  
Comments \_\_\_\_\_
4. Project \_\_\_\_\_ Type of experience \_\_\_\_\_  
Name of Contact \_\_\_\_\_ Client \_\_\_ Engineer \_\_\_ Regulatory Agency \_\_\_ (Check one)  
Telephone No. \_\_\_\_\_  
Comments \_\_\_\_\_
5. Project \_\_\_\_\_ Type of experience \_\_\_\_\_  
Name of Contact \_\_\_\_\_ Client \_\_\_ Engineer \_\_\_ Regulatory Agency \_\_\_ (Check one)  
Telephone No. \_\_\_\_\_  
Comments \_\_\_\_\_
6. Project \_\_\_\_\_ Type of experience \_\_\_\_\_  
Name of Contact \_\_\_\_\_ Client \_\_\_ Engineer \_\_\_ Regulatory Agency \_\_\_ (Check one)  
Telephone No. \_\_\_\_\_

Comments \_\_\_\_\_

**Reference Check Record**

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Project Manager's Experience, Section VIII G:

1. Project \_\_\_\_\_ Responsibilities \_\_\_\_\_

Name of Contact \_\_\_\_\_ Client\_\_ Engineer\_\_ (Check one)

Telephone No. \_\_\_\_\_

Comments \_\_\_\_\_

2. Project \_\_\_\_\_ Responsibilities \_\_\_\_\_

Name of Contact \_\_\_\_\_ Client\_\_ Engineer\_\_ (Check one)

Telephone No. \_\_\_\_\_

Comments \_\_\_\_\_

Site Superintendent #1 Experience, Section VIII-G:

1. Project \_\_\_\_\_ Responsibilities \_\_\_\_\_

Name of Contact \_\_\_\_\_ Client\_\_ Engineer\_\_ (Check one)

Telephone No. \_\_\_\_\_

Comments \_\_\_\_\_

2. Project \_\_\_\_\_ Responsibilities \_\_\_\_\_

Name of Contact \_\_\_\_\_ Client\_\_ Engineer\_\_ (Check one)

Telephone No. \_\_\_\_\_

Comments \_\_\_\_\_

Site Superintendent #2 Experience, Section VIII-G:

1. Project \_\_\_\_\_ Responsibilities \_\_\_\_\_

Name of Contact \_\_\_\_\_ Client\_\_ Engineer\_\_ (Check one)

Telephone No. \_\_\_\_\_

Comments \_\_\_\_\_

2. Project \_\_\_\_\_ Responsibilities \_\_\_\_\_

Name of Contact \_\_\_\_\_ Client\_\_ Engineer\_\_ (Check one)

Telephone No. \_\_\_\_\_

Comments \_\_\_\_\_

**Reference Check Record**

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References for other key personnel on organization chart, Section VIII-G:

1. Project/Location \_\_\_\_\_  
Name of Contact \_\_\_\_\_ Client\_\_ Engineer\_\_ (Check one)  
Telephone No. \_\_\_\_\_  
Comments \_\_\_\_\_

2. Project/Location \_\_\_\_\_  
Name of Contact \_\_\_\_\_ Client\_\_ Engineer\_\_ (Check one)  
Telephone No. \_\_\_\_\_  
Comments \_\_\_\_\_